



Anfield Kiddies' Club

5 Cumberland Road, Kowloon Tong,
Kowloon, Hong Kong
Tel: (852) 2794 3668
Fax: (852) 2549 3878
Email: admin@anfield.edu.hk
www.anfield.edu.hk

Admissions for the year 2020/2021

Admission Procedures for First Steps Autumn 2020

- Complete and return the application form for First Steps with the application form for Kindergarten to the school office.
- Application forms should be returned together with the following:
 - A non-refundable & non-transferable application fee of HK\$800*
 - Photocopy of the child's birth certificate.
 - Photocopy of Immunisation Record
 - School report of the previous year (if applicable).
 - Medical/special needs reports (if applicable).
 - One photograph attached to the application form.
 - One photograph – to be used for the student card.

** Please make cheques payable to **Anfield Kiddies' Club**. This application fee will cover you applications to both First Steps and Kindergarten.*

- For children applying for First Steps, an informal Play Session will be arranged and you will be notified of the date and time in due course.
- Applications should be received by 31st October for Round 1 consideration. Applications received after 31st October will be processed at regular intervals until all places have been allocated.
- If your child secures a place in First Steps for September, you will be asked to attend an introductory meeting in the term before your child joins First Steps.
- Your child will be invited to visit the school and meet the teachers.



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First Steps 2020 – 2021

School fees

School fees:

- HK\$6,500 per month (Whole year – 10 months)
- The offer of a place is subject to an advance payment of debenture of **HK\$ 17,000**. This payment is **non-refundable and non-transferable** if, subsequently, your child fails to attend school.

Payment Methods:

- ❖ Fees must be paid monthly in advance by cheque.
- ❖ There are 10 months in the academic year September 2020 – June 2021.

Other Fixed Costs:

- School uniform – see school uniform information.

Optional Costs:

- Books and children's magazines.
- Extra curricular activities.

Withdrawal:

Before the student has started in First Steps

- If notice is given before the agreed date for the student to start school - the debenture is not refunded or transferred under any circumstances.

After the student has started in First Steps

- If notice to withdraw is given after the student has started school the following conditions must be observed.
- Parents must give at least **2 full calendar months' advance notice in writing** before their last day in school, specifying the pupil's withdrawal date or 2 months' tuition fee in lieu of the notice. For example, if a student withdraws from Anfield on 30th June, notice must be given before 30th April.
- The notice period does not include school holidays: Mid term breaks, Christmas, Chinese New Year, Easter, the summer period of July and August and may not span two academic years.
- **Please note that the fees for a full month are charged even if only part of the month is attended**, e.g. for a student leaving on April 15th, the fees must be paid until end of April.
- Notice once given cannot be withdrawn unless with the agreement of the school.

Anfield reserves the right to make fee adjustment annually. All fees are subject to approval by the Education Bureau.