



**Anfield School**  
**Anfield International Kindergarten**  
**Anfield International Kindergarten and Nursery**

March 2020

Dear Applicant,

Thank you for your interest in becoming a Deputy Head of School for Anfield School in Hong Kong.

Anfield is an Independent Catholic, International School, whose curriculum is underpinned by the Early Years Foundation Stage and the English National Curriculum. At Anfield, our robust curriculum for students aged 2-11 years, is fit for the 21st century embracing the notion of promoting a globally – minded education of the very highest quality. Anfield enjoys an enviable reputation as thriving, dynamic, happy, caring and supportive schools with a strong family atmosphere.

Due to the expansion of the Organisation's Senior Leadership Team, the School Board is looking for ambitious, imaginative Deputy Heads for our Early Years Section.

The successful candidate will be outstanding teachers who is able to work in partnership with the Executive Headteacher, Head of School, staff and governors on the next stage of our school development journey. In this non-classroom based post as Deputy Head, you will prepare to participate fully in the busy life of the School as members of its Senior Leadership Team.

This role would suit either a candidate who is currently a Deputy Head or someone with extensive middle leadership experience looking to further their career.

Please find attached our information about this position. Please also visit the school website at [www.anfield.edu.hk](http://www.anfield.edu.hk) and Facebook page for full details of School activities and facilities.

The new Deputy Head should be able to report for duty on 16th August 2020.

The timetable for recruitment will be as follows;

Closing date for applications	10 <sup>th</sup> April 2020
Interviews	March and April 2020 (in Hong Kong and/or by video conference)

Please complete the Employment Application Form fully and send it together with Letter of Application to [hr-anfield@anfield.edu.hk](mailto:hr-anfield@anfield.edu.hk). Please state the position for which you are applying in the email subject box.

Please also check you have given details of your referees, one of whom should be your current or most recent employer, and another should be someone who is able to comment on your performance at work from a position of responsibility, not as a peer. Please note that CV's will not be accepted as applications.

Electronic applications are preferred, a printed copy may be signed at interview.

Anfield is committed to safeguarding and promoting the welfare of children/young people and expects all staff and volunteers to share this commitment. Appointment to the post is subject to an enhanced CRB check in UK or the Sexual Conviction Record Check (SCRC) in Hong Kong.

Thank you very much for your interest, I wish you every success with your application.

Yours faithfully,

Vicky Davies  
Principal  
Anfield School

Linda Coveney  
Principal  
Anfield International Kindergarten  
Anfield International Kindergarten & Nursery