



**Anfield School**  
**Anfield International Kindergarten**  
**Anfield St. Bosco Koon Ying School**  
**Anfield International Kindergarten and Nursery**

October 2020

Dear Applicant,

Thank you for your interest in becoming the Head of School of Anfield St. Bosco Koon Ying School in Hong Kong.

Anfield is an independent Catholic, International School, comprising of a Primary school and 2 large Kindergartens, whose curriculum is underpinned by the Early Years Foundation Stage, followed by the English National Curriculum. Students aged from 2 to 11 years are provided with a high quality and globally-minded education. Anfield enjoys an enviable reputation as a thriving, dynamic, happy, caring and supportive environment with a strong family atmosphere.

Our new SEN primary school (St. Bosco Koon Ying School) is due to open in August 2021, and therefore we are seeking to appoint an inspirational and motivated professional SEN Head of School who is passionate about providing outstanding provision for children with SEN. The successful applicant will be an outstanding teaching practitioner, who will also possess other pastoral strengths, with a specific commitment to education of children with SEN.

This is a challenging and rewarding career opportunity for a dynamic SEN Head Teacher or SEN Deputy Head Teacher who is ready to make his/her mark in one of the most exciting cities in the world.

Please find attached our information pack which includes the application process and information about our school and this position. Please also visit the school website at [www.anfield.edu.hk](http://www.anfield.edu.hk) for full details of School activities and facilities.

The new Head of School should be able to start here in April 2021.

The timetable for recruitment will be as follows:

Closing date for applications	Friday 13 <sup>th</sup> November 2020
First Round Interviews by video conference	3 <sup>rd</sup> – 4 <sup>th</sup> Week of November 2020
Final Interviews in Hong Kong	Week beginning 30 <sup>th</sup> November 2020

Please complete the Employment Application Form fully, addressing the items on the person specification in the Letter of Application. Please also check you have given details of your referees, one of whom should be your current or most recent employer, and another should be someone who is able to comment on your performance at work from a position of responsibility, not as a peer.

Please note that CVs will not be accepted as applications.

Please send the Employment Application Form together with Letter of Application to [hr-anfield@anfield.edu.hk](mailto:hr-anfield@anfield.edu.hk). A printed copy of Employment Application Form must be signed at interview.

Thank you very much for your interest, I wish you every success with your application.

Yours faithfully,

Angela Lee  
School Supervisor