

Anfield School
Anfield International Kindergarten
Anfield St. Bosco Koon Ying School
Anfield International Kindergarten & Nursery



Person Specification – Occupational Therapist

		Essential (E) or Desirable (D)	How assessed (A / I / C / R)
Qualifications & Education:	Internationally recognised under-graduate degree, or equivalent qualification, in Occupational Therapy.	E	A / C
	Relevant post-graduate level study and qualifications. Additional short course training or self-directed learning e.g. communication approaches; ASD; challenging behaviour.	D	A / C
	Willingness to undertake training required for the role. Evidence of continuing professional development.	E	A / I
Experience & Knowledge:	Minimum of two years' experience working in a specialist environment/ or with clients who have mild-to-moderate needs, including learning difficulties and Autism.	E	A / I / R
	Have a broad understanding of Occupational Therapy models and approaches across the spectrum of health conditions. Have a baseline knowledge of Occupational Therapy clinical evidence base, assessment and intervention approaches. Evidence of the ability to problem solve and make effective use of best-practice to bring about learning and effective outcomes for clinical intervention.	E	A / I
	Evidence of the contribution toward multidisciplinary support for clients with a range of needs. Providing feedback, advice and training to parents and staff regarding Occupational Therapy needs and strategies to facilitate development.	D	A / I

	<p>Maintaining up to date and accurate case notes in line with professional standards</p> <p>Range of I.T. skills including electronic communication and clinical records.</p> <p>Awareness of child protection issues.</p> <p>Knowledge of, and commitment to, all current safeguarding procedures.</p> <p>Awareness of, and willingness to promote, the school's social inclusion policies and practices.</p>	E	A / I
	<p>Experienced / Trained First Aider.</p> <p>Experience of working in a specialist environment with students.</p>	D	A / C
Skills:	<p>Fluency in written and spoken English.</p> <p>Develop and deliver training and support packages.</p>	E	A / I
	<p>Fluency in written and spoken Cantonese.</p> <p>Familiar with the British school system and the English National Curriculum.</p>	D	
Personal Attributes:	<p>Professional, committed, enthusiastic, self-motivated, resilient, and inclusive in your practice and approach to others.</p> <p>Enjoys working with young people and is committed to furthering the life-outcomes of young people with special educational needs and disability.</p> <p>Excellent communication skills, a strong work ethic and a positive attitude.</p> <p>Ability to be a positive role model for students.</p> <p>Show professional discretion and be able to respect confidentiality.</p> <p>Able to work well in a team environment but also acts on own initiative.</p>	E	I / R
Special Requirements:	<p>The ability to promote positive behaviour in a nurturing environment.</p> <p>Ability to form and maintain appropriate relationships and respect personal boundaries with children and colleagues.</p> <p>Emotional resilience in working with challenging behaviours and attitudes (firm, sensitive and effective approach) to maintain authority and discipline.</p> <p>Comply with the School's Health & Safety policies.</p> <p>Proven suitability to work with children.</p>	E	A / I / R

	Undergo an enhanced DBS check in the United Kingdom or the Sexual Conviction Record Check (SCRC) in Hong Kong.	E	A / I / R
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- * ***Indicate how skills will be assessed either application form (A), certificates (C), at interview (I) or reference (R).***
- * ***Issues arising from references will be taken up at interview; all appointments are subject to satisfactory references.***